

## LOS ANGELES COUNTY AVIATION COMMISSION AGENDA

Date: Wednesday, November 27, 2019 Time: 10 a.m.

Location: San Gabriel Valley Airport  
4233 Santa Anita Avenue  
El Monte, CA 91731-1670  
(626) 448-6129

### **I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE**

**Notice to Meeting Attendees:** Any person who wishes to address the Commission must fill out a speaker's request form and submit it in person to the Commission staff prior to the meeting.

### **II. MATTERS FOR CONSIDERATION AND ACTION BY THE COMMISSION**

- A. Approval of the minutes for August 28, 2019 and October 30, 2019
- B. American Airports – Project Manager's Report
- C. County – Aviation Division Report
- D. Election of Commission Officers for 2020
- E. Approval of 2020 Meeting Calendar
- F. San Gabriel Valley Airport items

### **III. PUBLIC COMMENT - OPEN FORUM**

**REQUESTS TO ADDRESS THE COMMISSION ON AN AGENDA ITEM.** An individual requesting to address the Commission will be allowed a total of three (3) minutes per meeting unless the time is adjusted by the Chair as deemed appropriate given the nature of the matter. A member of the audience may address the Commission on one Agenda item per meeting. Requests to be heard must be submitted in person to the Commission staff prior to the start of the meeting.

**ADDRESSING THE COMMISSION.** Members of the public shall give their names for the purpose of the record. The Chair may, in the interest of facilitating the business of the Commission, limit or expand the amount of time which a person may use in addressing the Commission.

### **IV. AVIATION COMMISSION MEMBER FUTURE AGENDA ITEMS**

### **V. ADJOURNMENT**

**The next regular meeting of the Aviation Commission will be held on:**

Wednesday, January 23, 2020, 7 p.m.  
Brackett Field Airport  
1615 McKinley Avenue  
La Verne, CA 91750-5846  
(909) 593-1395

**ATTENTION:** Any person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of the Los Angeles County Code, Chapter 2.160 relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties. For information, call (213) 974-1093.

**ADA ACCOMMODATIONS:** If you require special accommodations or material in alternate format, please contact the ADA Coordinator Office at (626) 458-7167 (VOICE) or (626) 282-7829 (TDD), with at least a three-business day notice.

## **PUBLIC INPUT AT AVIATION COMMISSION MEETINGS**

The Aviation Commission is advisory to the Board of Supervisors, Regional Planning Commission, and the Department of Public Works. The meetings of the Aviation Commission are open to the public. A person requesting to address the Commission will be allowed a total of three (3) minutes per meeting unless the time is adjusted by the Chair as deemed appropriate given the nature of the matter. Requests to be heard must be submitted in person to the Commission staff prior to the start of the meeting. Members of the public shall give their names for the purpose of the record. The Chair may, in the interest of facilitating the business of the Commission, limit or expand the amount of time which a person may use in addressing the Commission.

In addition, a member of the public has the right to address the Commission on items of interest which are within the subject matter jurisdiction of the Commission during the Public Comment portion of the meeting. A person may make a presentation on non-agenda items and will be allowed a total of three (3) minutes unless the time is adjusted by the Chair. At the discretion of the Chair, no more than five persons may address the Commission on non-agenda items at any meeting.

In accordance with the Brown Act, all matters to be acted on by the Commission must be posted at least 72 hours prior to the Commission meeting. In case of an emergency, or when a subject matter needs immediate action or comes to the attention of the Commission subsequent to the agenda being posted, upon making certain findings, the Commission may act on an item that was not on the posted agenda.

### **CONDUCT IN THE COMMISSION ROOM**

The Commission has adopted the following rules for conduct during the meetings:

The Chair shall order to be removed from the Commission room any person who commits the following acts in respect to a regular or special meeting of the Aviation Commission:

- (a) Disorderly, contemptuous or insolent behavior toward the Commission or any member thereof, tending to interrupt the due and orderly course of said meeting;
- (b) A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting;
- (c) Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Commission; and
- (d) Any other unlawful interference with the due and orderly course of said meeting.

Any person so removed shall be excluded from further attendance at the meeting from which he has been removed, unless permission to attend be granted upon motion adopted by a majority vote of the Commission.

### **INFORMATION RELATING TO AGENDAS AND COMMISSION ACTIONS**

Agendas for the Commission meetings are prepared by the Aviation Division staff the week prior to the scheduled Commission meetings. Agendas and minutes are available by calling (626) 300-4602.

Every meeting of the Aviation Commission is recorded, and a copy of the recording is available for a nominal charge.

After each Commission meeting, minutes are prepared which indicate the discussions and the actions of the Commission. Minutes are also available the week prior to the Commission meeting and can be delivered by U.S. Mail by calling the above telephone number. Both agendas and minutes can be obtained at:

**County of Los Angeles**  
**Department of Public Works – Aviation**  
**Division 900 South Fremont Avenue**  
**Alhambra, CA 91803-1331**  
**(626) 300-4602 FAX (626) 300-4620**  
<http://dpw.lacounty.gov/avi/airports/AviationCommission>

### **LOBBYIST REGISTRATION**

A person who seeks support or endorsement from the Commission on any official action may be subject to the provisions of Los Angeles County Code, Chapter 2.160, relating to lobbyists. Violation of the lobbyist ordinance may result in a fine and other penalties.

**FOR INFORMATION ON LOBBYISTS, CALL (213) 974-1093.**